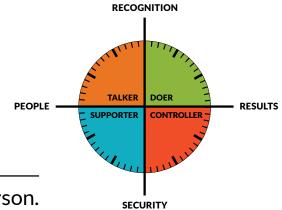
## **Behavior Styles® Checklist**



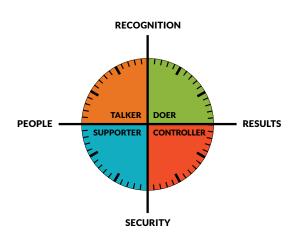
| Name |  |  |
|------|--|--|
| _    |  |  |

Quickly select the description that best fits this person.

|  | 1                                   |                           | 1                                  |                                  |  |
|--|-------------------------------------|---------------------------|------------------------------------|----------------------------------|--|
| Personality  | Outgoing                            | Dominating                | Easygoing                          | No-Nonsense                      |  |
| Environment  | Cluttered/<br>Pictures              | Trophies/<br>Awards       | Keepsakes/<br>Relics               | Order/Charts                     |  |
| Personal Style   | People-<br>Oriented                 | Results-<br>Oriented      | Process-<br>Oriented               | Facts-Oriented                   |  |
| Responsiveness   | Friendly/<br>Affable                | Impatient/<br>Restless    | Steady/<br>Reserved                | Cool/Distant                     |  |
| Listening  | Drifting                            | Impatient                 | Willing                            | Selective                        |  |
| Talking  | About People                        | About<br>Achievement      | About<br>Functions                 | About<br>Organization            |  |
| Relations  | Empathizes<br>with Others           | Directs Others            | Accepts Others                     | Assesses<br>Others               |  |
| Decisiveness   | Popular/<br>Emotional               | Quick/<br>Impulsive       | Slow/Studied                       | Objective/<br>Fact-Based         |  |
| Time Usage   | Socializes at<br>Expense of<br>Time | Always Pushed<br>for Time | Respects<br>Time But Not<br>Pushed | Values &<br>Manages<br>Time Well |  |
| Pace   | Enthusiastic                        | Fast                      | Steady                             | Controlled                       |  |
| Voice  | Emotional/<br>Animated              | Emotional/<br>Direct      | Unemotional/<br>Low-Keyed          | Unemotional/<br>Reserved         |  |
| Gestures   | Open                                | Impatient                 | Measured                           | Closed                           |  |
| Dress  | Stylish                             | Formal                    | Conforming                         | Conservative                     |  |
| Manner   | Friendly                            | Dominating                | Accepting                          | Evaluating                       |  |
| Conversation   | People                              | Bottom Line               | Systems                            | Facts                            |  |
| Count the check marks down the column and add the total next to each behavior style below. |                                     |                           |                                    |                                  |  |
| Total  | Talker                              | Doer                      | Supporter                          | Controller                       |  |

## Working with Each Behavior Style

The chart below will help you understand and recognize the characteristics of the four basic styles so you can interact with each other more effectively. Remember, behavior style is only a partial description of a personality and can change under different circumstances.



|                                  | Talker                                   | Doer                                       | Supporter  | Controller                                  |
|----------------------------------|--|--|--|---|
| Pace                             | Fast/Spontaneous                         | Fast/Decisive                              | Slower/Relaxed                                       | Slower/Systematic                           |
| Priority                         | People                                   | Goal                                       | Relationship   | Task  |
| Seeks                            | Participation<br>Applause                | Productivity Control                       | Acceptance   | Accuracy Precision                          |
| Strengths                        | Persuading<br>Motivating<br>Entertaining | Administration<br>Leadership<br>Pioneering | Listening<br>Teamwork<br>Follow-Through              | Planning<br>Systematizing<br>Orchestration  |
| Fears                            | Loss of Recognition                      | Being Taken<br>Advantage Of                | Sudden Changes<br>Instability                        | Personal Criticism of<br>Their Work Efforts |
| Irritations                      | Routines<br>Complexity                   | Inefficiency<br>Indecision                 | Insensitivity<br>Impatience                          | Disorganization<br>Impropriety              |
| Favorite Word                    | I  | When                                       | We   | Why   |
| Under Stress<br>May Become       | Sarcastic Superficial                    | Dictatorial Critical                       | Submissive Indecisive                                | Withdrawn<br>Headstrong                     |
| Gains Securty<br>Through         | Playfulness<br>Other's Approval          | Control<br>Leadership                      | Friendship<br>Cooperation                            | Preparation<br>Thoroughness                 |
| Measures<br>Personal Worth<br>By | Acknowledgement<br>Compliments           | Impact or Results<br>Track Record          | Compatibility with<br>Others<br>Depth of Contibution | Precision<br>Quality of Results             |
| Workplace                        | Interacting<br>Busy<br>Personal          | Efficient<br>Busy<br>Structured            | Friendly<br>Functional<br>Personal                   | Formal<br>Functional<br>Structured          |

